

Authorisation Request to collect Test Report Form (TRF) on candidates behalf

Date: / /20

Dear Administrator,

I, _____, holder of Passport/NID no. _____
hereby authorise Mr/Mrs/Ms _____ to
collect my IELTS TRF for test date: / /20

For verification purposes, the above stated individual will present their original Passport/national identity document and a photocopy of my identity document to you.

Candidate name: _____

Signature: _____

Business Rules:

Authorisation Request will be considered once:

- The required photocopy of the Candidate Identity documentation is presented at the time of collection of the TRF.
- The authorised person collecting the TRF presents their original identity document for verification.
- The Centre will not be responsible for lost/misplaced TRFs once it is collected.